State of South Carolina

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TEL: (803) 737-5700 www.wcc.sc.gov

Workers' Compensation Commission

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How to Request a State of South Carolina Secure Email Account for Submitting Medical Bill Disputes

1. Send an email to mbdispute@wcc.sc.gov with the following in the subject line (please do not alter the wording):

Sign up for a SC State Secure Email Account Request

2. You will receive 2 emails:

☐ ● MBDispute@wcc	Secure Web Mail: [secure] Sign up for a SC State Sec
□ • securewebmail@	Secure Web Mail: WELCOME

3. Upon receipt of the WELCOME email, click the link to "Activate your personal account and follow the instructions on the page. Once you have finished setting up your new secure email account you will see an inbox. Please read the initial email for additional instructions on initiating a new Medical Bill Dispute or adding additional documentation to an existing medical dispute.

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